

# Request to Waive Waiting Period

**Step 1: Group & Employee Information** (please print or type)

Company/Organization	Group Number
Employee Name	ID Number (SIN)

**Step 2: Benefits and Waiting Periods**

Benefits Applied For	Waiting Period DF = Date Following FF = First Following	Previous coverage within past six months? If yes, list previous carrier, group & ID numbers below:	Termination date of previous coverage M D Y		
<input type="checkbox"/> Dental Care	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			
<input type="checkbox"/> EHC	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			
<input type="checkbox"/> Life / AD&D	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			
<input type="checkbox"/> Critical Illness	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			
<input type="checkbox"/> STD	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			
<input type="checkbox"/> LTD	<input type="checkbox"/> mths <input type="checkbox"/> days	<input type="radio"/> No <input type="radio"/> Yes			

**Step 3: Reasons for Consideration**

*Check any options that apply:*

Key Employee (check one):  Executive  Manager  Other – please provide a detailed explanation: \_\_\_\_\_

Change in Employment Status  
Example: when an existing employee who worked on a part-time or contract basis is hired in a capacity that makes him/her eligible for group plan coverage. Give all details of previous employment (eg. number of hours worked per week, how regularly worked, since when, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other – please provide a detailed explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Claims incurred during waiting period:* Have any claims already been incurred, or are there any significant claims pending?  No  Yes – give details:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

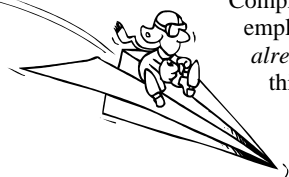
I confirm that this employee is actively at work and, to my knowledge, in good health:

\_\_\_\_\_  
Name of authorized plan contact                      Signature                      Date (M/D/Y)

**For PBC/BC LIFE Use Only**

Approved:  Yes  No                      Clerk initials: \_\_\_\_\_                      Index File: \_\_\_\_\_

\_\_\_\_\_  
Name of authorized Manager                      Manager's Signature                      Date (M/D/Y)



Complete this form and mail it to us along with the employee's application for group benefits; *OR if we have already received the employee's application, complete this form only and return it to us via fax or mail.*

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British Columbia Life & Casualty Company  
Member Administration Department  
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